

Digital Order Form



Order Description/Date:

REMAKE (Remake form and original paperwork enclosed) 100% RUSH SERVICE

LAB USE ONLY

Software Order _____ (# of DISCS)

☐ RS+ Print Products

☐ RS+ Sports & Events

☐ RS+ Proofing

☐ RS+ Schools

☐ Designer Plus

☐ Digital Files _____ (# of files to print)

☐ Negatives _____ (# of negs sent)

☐ Prints _____ (# of prints to scan)

☐ Prints Only

☐ Archive Scans to CD

☐ High Res Scans Only

Ship to Columbia, MO lab

Ship to Pittsburg, KS lab

DIGITAL RETOUCHING

☐ See digital retouch form

☐ CD Archive

☐ Disregard Digital Retouch POP

DIGITAL ART

☐ See digital art form

☐ 8x10 Proof

☐ 16x20 Proof

SPECIAL PAPER/SUBSTRATE

☐ Metallic

☐ Acrylic

☐ True B&W

☐ Metal

☐ Fine Art Paper

☐ Mural

☐ Fine Art Canvas

☐ Vivid Metal

SPECIAL PRINT/
COLOR
INSTRUCTIONS

STUDIO LOGO

☐ Only negs marked

☐ All BF

FOIL STAMPING

☐ See Form

FINISHING SERVICES

	All	All Exc BF	4x5	4x6	5x7	8x10	11x14	16x20	20x24	24x30	Other
☐ Finelinen Texture	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Pebble Texture	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Linen Texture	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Palette Texture	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Florentine Texture	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Lustre Coating	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Single Weight Matboard	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Double Weight Matboard	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ High Gloss Lamination	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Matte Lamination	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 3/4" Foam Board	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 3/16" Foam Board	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Gold Bevel	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Silver Bevel	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Canvas Stretcher Frame	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Canvas Matboard	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Canvas Masonite	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Canvas Only	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Masonite	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Styrene	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Brush Texture	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Paint Stroke Gel (Fine Art Prints Only)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Smooth Gel (Fine Art Prints Only)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 1.5" Gallery Wrap (Fine Art)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 2.5" Gallery Wrap (Fine Art)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ Standard 1" Stretcher Frame (Fine Art Canvas Only)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐